

Letter of Transmittal



Western Washington Division
 165 NE Juniper St., Suite 201, Issaquah, WA 98027
 Tel (425) 392-0250 Fax (425) 391-3055

Eastern Washington Division
 407 Swiftwater Blvd., Cle Elum, WA 98922
 Tel (509) 674-7433 Fax (509) 674-7419

To: Kittitas County CDS

Date: 2/27/2020 Job No. 19619

411 N. Ruby St., Suite 2
 Ellensburg, WA 98926

Attn: Community Development Services

Re: Preliminary Boundary Line Adjustment

WE ARE SENDING YOU Attached Under separate cover via overnight mail/regular mail the following items:

PRINTS	PLANS	SHOP DRAWINGS	COPY OF LETTER	CHANGE ORDER	SAMPLES	SPECIFICATIONS	SUBMITTAL

COPIES	DATE	NO.	DESCRIPTION
2			Preliminary Map 11X17
1			Signed Application and Fee Check for \$1,550.00
1			Project Narrative
1			Subdivision Guarantee
1			Assessor Parcel Information
1			Survey Map showing original lot lines
1			Proposed Legal Description

THESE ARE TRANSMITTED as checked below:

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> For approval | <input type="checkbox"/> Approved as submitted | <input type="checkbox"/> Resubmit _____ copies for approval | <input type="checkbox"/> For signature |
| <input type="checkbox"/> For your use | <input type="checkbox"/> Approved as noted | <input type="checkbox"/> Submit _____ copies for distribution | |
| <input type="checkbox"/> As requested | <input type="checkbox"/> Returned for corrections | <input type="checkbox"/> Return _____ corrected prints | |
| <input checked="" type="checkbox"/> For review and comment _____ | | | |
| <input type="checkbox"/> FOR BIDS DUE _____ | | <input type="checkbox"/> PRINTS RETURNED AFTER LOAN TO US | |

REMARKS: Enclosed are documents and fees for a boundary line adjustment review. If you have questions please contact Bonnie Babcock or Dave Matthews at 425-392-0250.
 Thank you,

Signature: Bonnie Babcock / 425-961-2074 Title: Project Coordinator

Copy to: File